**Edenmore Early Education Centre**

**Early Childhood Teacher (Maternity Leave Contract)**

PLEASE TYPE OR WRITE IN BLACK PEN FOR PHOTOCOPYING PURPOSES

**Please fill in all sections that apply.**

###### Personal Details

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Email contact:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tel contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If successful when could you take up appointment?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# EDUCATION (Add more fields if needed)

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| --- | --- | --- |
| **Name of establishment attended** *(Please start with most recent)* | **Dates attended –** **To: From:***(State full or part time)* | **Qualifications/ Accreditation gained** |
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**TRAINING**

Please give details of any other relevant courses or training (including dates and length or course, accreditation etc.)

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**EMPLOYMENT / WORK EXPERIENCE**

**Please start with your present/last employer**

|  |  |  |  |
| --- | --- | --- | --- |
| **DATES FROM/ TO** | **EMPLOYER (NAME AND LOCATION)** | **JOB TITLE AND MAIN DUTIES** | **REASON FOR LEAVING** |
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**ARE THERE ANY LEGAL RESTRICTIONS ON YOUR RIGHT TO WORK IN THIS COUNTRY? YES/NO**

If yes, please give details.

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**PLEASE GIVE DETAILS OF ANY UNPAID/VOLUNTARY WORK EXPERIENCE**

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| **PLEASE GIVE BRIEF DETAILS OF ANY INTERESTS, HOBBIES, PASTIMES** |
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| **After reading the person specification and job description, briefly tell us below;** 1. why you have applied for this position,
2. the qualities you would bring

(Attach extra page if you wish) |
|  |

**ANY FURTHER INFORMATION THAT YOU FEEL WOULD ASSIST YOUR APPLICATION.**

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**REFERENCES**

Please give details below of two people whom we may contact for references. At least one of the referees should be your current or most recent employer. Please provide previous surname (if necessary) \_\_\_\_\_\_\_\_\_\_\_\_\_ for reference purposes. We will not make contact with any references provided prior to any potential interview.

|  |  |
| --- | --- |
| Name | Name |
| Position | Position |
| Address | Address |
| Tel No: | Tel No: |

**DECLARATION**

I certify that all the information I have given is correct and understand that any false information given may result in any job offer being withdrawn.

**Signature of Applicant** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_